



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	JUBILEE COLLEGE BHURKUNDA
• Name of the Head of the institution	DR. R K. DAS
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06553296801
• Mobile No:	9431923796
• Registered e-mail	principal.jubileecollege@gmail.com
• Alternate e-mail	jubilee.college@gmail.com
• Address	AT + PO - BHURKUNDA , DIST - RAMGARH
• City/Town	BHURKUNDA
• State/UT	JHARKHAND
• Pin Code	829135
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	VINOBA BHAVE UNIVERSITY , HAZARIBAG

• Name of the IQAC Coordinator	DR. A.K.S JHA
• Phone No.	06553296801
• Alternate phone No.	06553296801
• Mobile	9431357608
• IQAC e-mail address	jubilee.college@gmail.com
• Alternate e-mail address	principal.jubileecollege@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.jucb.in/assets/aqar/2019-20/FINAL-AQAR-REPORT-2019-2020.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.jucb.in/assets/aqar/2020-21/Academic-Calender-for-the-year-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.89	2017	22/02/2017	22/02/2022

6.Date of Establishment of IQAC 17/01/2012

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020	0
NIL	NIL	NIL	2021	0

8.Whether composition of IQAC as per latest NAAC guidelines Yes

• Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 04

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? Yes

• If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any No

of the funding agency to support its activities during the year?

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Random survey of the students regarding syllabus , Teaching quality & etc.

2. Regular visit to observe running classes from outside/ONLINE & activities of students

3. Plantation , Proper cleaning of Wash room , Urinals, making plastic free Campus

4. Proper solution of Grievances by students & Staffs

5. Supply of e-contents in the whats app group & Website of the college

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Minute Monitoring of Online Classes on prescribed meeting App(Google) the link of which sent on whats app group of each subject	The teachers dedicatedly sending links on Whats app and conducting classes on Google App as per prescribed Routine
Online submission of Internal Assignments for each Dept. and accordingly assist.	Students submitted assignments for each papers in transparent stick File mentioning Name , Roll No. Registration Core Paper , Session & etc.
Groups include Principal, Routine Incharge, concerned Dept. Teachers & Students.	Minute observation by Principal & Routine Incharge who send report to Co-ordinator IQAC.
Dept. have been informed to conduct WEBINARS in virtual mode if possible Inter College, Inter Universities or Inter Department.	Successfully conducted Inter Departmental , Departmental , Inter College , WEBINARS by most of the department.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body , Jubilee College, Bhurkunda	08/08/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	26/01/2022

Extended Profile

1. Programme

1.1	24
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	3616
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	50
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	965
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	26
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	53
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	19
Total number of Classrooms and Seminar halls	

4.2	11.95
Total expenditure excluding salary during the year (INR in lakhs)	

Total number of computers on campus for academic purposes

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Jubilee College is a permanent affiliated body with ISO 9001:2015 Certification registered under 12 B & 2 F of UGC and Society Act 21 of 1860 establish in 1981 with talented teachers and office staff and regularly ensuring the effective curriculum and guidelines delivered by the then parent university, the Ranchi University till 1992 then shifted under newly formed Vinoba Bhave University Hazaribagh.

Faculty analyse the needs of students before the start of every semester, as Vinoba Bhave University implemented new CBSC (Choice Based Credit System Course) with 2 semester in each year with a total of 6 semester opting core papers, One Generic paper, Discipline elective papers, Skill enhancement course paper (Different of each faculties) and Ability enhancement course (for first Two semesters which is same for all faculties). Faculty analysis and plans the curriculum as prescribed by the university (VBU) in such a way that it includes different activities related to the designed syllabus. Head of department submit a work load statement at the beginning of every semester and allots classes to the teachers of departments which may be mentioned in the common time table prepared by routine in charge that looks after proper running of classes and arrange the classes as per the need. Head of the department allots the portion to be taught by the teachers and looks after the proper coverage of course within a stipulated time, through a series of interactive activities like class room teaching, group discussions, Quiz, Debate, internal test, the students are being given practical insight into the curriculum (essential for practical subjects) that help them to developed than skill test as critical analysis problem solving capabilities. The periodical tutorials / class test (objective) examination are conducted in order to assess the grasping capacity of the students so that if any doubt is seen may be cleared immediately. Doubt clearing/ Remedial classes are arranged for weaker students with the help of routine -in-charge mentioning slot in the time table so that other classes may not be disturbed. Such students are sincerely looked after by the teacher by conducting internal tests.

Examination pattern introduced by the university is being strictly followed by the college conducts internal examination for which college departmental teachers are responsible for evaluation of papers in the allotted marks by the university which is sent to the university and can be added with the external examination marks so that result may be declared. Question of internal examination are designed and set by college departmental teacher following the syllabus.

Institute encourages teachers to enhance their abilities in participating meeting called by the university for course of studies, sports activities, research activities as many more live seminars and symposium, Youth Festival. Institution head along with the departmental

head, teachers & student arrange meeting time-to-time to ensure the improvement in students and faculty member and proper deliverance of curriculum, extra and co-curricular activities framed by the university and planning of the assigned co-ordinator, mentors for different activities. Head of dept. along with the faculty members plan to provide due weightage for the specific papers and particulars. Head of the institution and head of the department also ensure about the E-materials for the portion though has been provided to the students and uploaded on the website/library e-content file for the department or not. Head of the institution along with the co-ordinators of library and head of the different departments ensure about the updated information. About the books and journal which has been updated as per the change in syllabus or not. Institute get a lot of difficulty in updation of library stock as the college depends on the fees of the students only no other grant provided by other agency or university for infrastructure development and upgradation of library and other things though institute tries to fulfil the demand of priority basis. Some of the department like geography, sociology, botany and zoology arrange field excursion for increasing the ability of students to know about the environment, society, development work etc. so that students can experience their learning for the upliftment of society and environment.

Student and teachers are engaged in seminar (internal or inter faculty) debate, speech, music, fine arts, sports, skill development which may help in improving the intelligence and fitness of student and faculty. They are also enriched with spoken English and soft skill to face interviews for competitive exams, job searching and success.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute implements the curriculum formed by affiliating Vinoba Bhave University, Hazaribag Jharkhand. Institute arrange induction meet before the commencement of every semester and supply syllabus, directive seminars quiz, debate etc. students have been also been informed about the percentage of attendance which is necessary to paper in the examination. They are informed about the academic calendar/sports and co-curricular activities calendar so that students may prepare themselves for every aspect of curriculum. They are encouraged to participate in co-curricular activities to so then ability and increase their medical and physical capacity they are provided with proper routine of classes with the name of teachers and allotment of classrooms. All the guidelines of university curriculum of the college like exams, routine, library timing, book issue system, sports calendar are uploaded on the website notice board & whatsapp group. Faculty of every department interact with students about the syllabus through problem faced, difficulties in topics understandings, time-to-time and especially at the end of semester before appearing in examination. Faculty of the department provide study material before the chapter to be taught and provide assignment, MCQs which helps in the preparation of examinations. All the things are reviewed by institutional head, department head, coordinator IQAC, and routine in charge to fulfil their demands and arranged source for the problem to be solved. Library coordinator and head of department helps in uploading question bank in the library computer cell/central computer

cell. IQAC regularly review about the feedback from the students and teachers about the development and outcome of the course, fulfil of the curriculum, solution for grievances and staff both teaching and non-teaching. IQAC also niggling about the activities inside the campus and updating of library stock and website randomly collect students satisfaction survey reports and discuss with institutional head concerned teachers and students. Departmental teachers also give proper information about the answer to be written in exam to fetch high marks. IQAC looks after the proper implementation of curricular, academic calendar etc. so it's a joint cooperation of faculty, IQAC and student to run the institute smoothly. At the end of last semester, outgoing students are participating in sending of ceremony off. Ceremony similarly thanking you ceremony for the retiring staff in also arranged.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

one proposed (Mushroom Cultivation)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College offered course framed by affiliating university, VBU integrated issue related to gender human values, professional ethics, environment and sustainability. Course that teach human values in its curriculum are political science, sociology, commerce, psychology and philosophy while issue related to environment and sustainability are integrated in the course of botany, zoology and geography. Professional ethics are integrated in the course of English, Hindi and commerce. Time to time college offers soft skill course to students so that they can face challenges of society like lively hood, facing incentives, enacting body language and solving gender issue problem, college integrated crosscutting issues relevant to professional ethics, gender and human values environment and sustainability into the co-curriculum and extra curriculum activities. There are two units of NSS in this college. NSS program officer enrol students, both boys and girls every year and work out all through the year. NSS volunteers along with program officer encourage students and teach them about professional social ethics environmental sustainability and protection. They organise quiz contest, essay writing, painting contest, speech contest, environment cleaning program in the college and close vicinity. They organise short and long awareness camp in nearly village and teach values related to professional rural environment ethics. They teach about cleaning of area, tree plantation so that they can protect environment and keep them securities. They participate in cleaning garbage around the house and in area, tree plantation, soil protection, cleaning of sewerage canal and teach about the use of toilet instead using open area. They teach to remove social evils, daughter education encouragement, maintaining normal values and humanity. They organise nukad natak, short drama to teach people regarding encouragement of their morality, ethics, gender issues, cleanliness, daughter education health and hygiene etc. they not only give lessons rather they execute with the help of volunteers. They also teach them to avoid use of plastic, forest cutting, avoiding rumours, forgoing government provided programmes; using gab for cooking

instead of wood collected by cutting forest from nearby areas. They try to solve illiteracy by organise society education camp. College also participate in swatch bharat abhiyan of govt. voter right, elaboration programs in the society around village. They adopt village and work out all through the year for the promotion of society and environment. They organise every January national programme with enthuses to develop a platform for patriotic and moral value. College organise road safety awareness, vote awareness programmes, blood donation camp, and health and hygiene check-up camp to develop a bench mark in the society.

Some of the activity Photographs of NSS uploaded .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

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File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of	View

the Governing Council, Syndicate, Board of Management (Upload)	File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3536

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

565

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the college is situated in coalfield surround by villages and agricultural land so students from different socio-economic background have been admitted. As most of the students come from rural areas have college ensures every possible measure to assess the learning level of students. Students and even guardians are counselled and guided on the very first day of every session mostly new session. They are informed about the discipline, Dress Code, class routine, library manuals, course of studies, stream and teachers concerned. College principal also inform them about rules and regulation, facilities available, privilege for SC, ST and Minorities classes. They are also been informed about the pattern of examination, as there is CBCS system hence students must know about the number of examination conducted and credit to be achieved. They are also been informed that every year one internal exam of 20 marks conducted in the college and rest marks (80) examination is conducted by university at different centre answer sheet of internal examination is evaluated by

college teachers and send to the university for the addition with external examination marks so that result could be published. They are also informed about the co-curricular and extra-curricular activities, different committees for their guidance which is also mentioned in the prospectus provide at the time of admission. It is also published on the website. As the class progresses teachers assess student on the basis of their learning and grasping abilities. Teachers choose moderate level of teaching so that every student follows and learns even when a problem arises special class, tutorial could be arranged so that slow learner could be helped and promoted. Advanced learners are helped and encouraged to achieve much success in life. Fortnightly and monthly tests are arranged to see their progress. In CBCS system students have to choose one core subject with two papers (theory and practical), one generic subject (GE) and one ability enhancement subject (AECC) in the first and second semester. AECC includes Hindi, English, Urdu, Khortha and environmental science. One Core subject, one Generic subject and one skill enhancement (SEC) subject where includes constitution, computer or Environmental science and human welfare in third and fourth semester. In the last two semesters (5th & 6th) students have to opt one Core and one Discipline Elective Course (DSE). They are also informed about evaluation and promotion process. If any student fails in any paper or subject may be promoted to next semester and can clear his paper in the following year. When he clears all the semester, result is declared with credit. Students are facilitated in beginning and end of the session. Mentors and teachers encourage student to achieve their goal. Students are encouraged by sending them in the field, villages, industrial areas with mentor cum group leader to experience their learnings. Extension lectures, seminars conduct for enrichment program. They are encouraged for extra-curricular activities, games, music etc. to express their talent.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3616	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Jubilee college bhurkunda encourage student through various methods like group discussion, quiz, debate, poster presentation etc. these activities are regularly conducted the college as enrichment programme. Students are encouraged for active participation in discussion, seminars and extra co-curricular inside & outside the college. Different student support systems are available in the college like library, computer, readings rooms, and smart class room. Students are also trained for basic life skills, first aid, self-defence & cleanliness. Besides teaching they are encouraged for extracurricular activities sports, games, music, drama, painting etc. and tournament or

competition arranged at inter class, inter college level. Sports, games, music, drama competition ability helps students in choosing their carrier. Student good in education may not be good in sports or other fields or may be same and vice versa. It helps students in overall development. Various committies have been created like sports committee culture committee, carrier counselling committee, placement committee to guide students for choosing their carrier.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

2.3.2

Teachers use ICT tools for teaching learning process. Students are encouraged to learn and practice through interactive activities. In covid-19 period when the students & teachers were not coming to the college and directed to engage classes from home through online mode by ZOOM or GOOGLE MEET. It was observed that good percentage of students were attending classes through teachers and students faced network problem and one to one contact has not been made. Teachers faced problem while conducting online test in which students copied answer from another mobile using Google. Whatsapp groups have been structured for online class for each department adding students, concerned teachers, principal, and routine in charge. About 20 computers, LCD with projectors (smart board), OHP have been installed in the college for teaching learning process of students. Questions, Notice, Syllabus, class materials regularly uploaded and updated. Office maintained E-, mail, phone number of staff and students so that they could be updated accordingly. College use BSNL broad band and applied for high speed connection. Students and teachers browse internet for chapter or recent finding in computer lab or library where facilities is available and can get Xerox copy of the materials. Online classes attendance and uploade class materials where maintained by computer cell and sent to affiliating university for review. Principal also reviewed the system covered by teachers and attendance of students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.jucb.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

765

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Examination are conducted as per schedule mentioned in the calendar there are two examination for each semester of which one theory and one practical for core and generic courses or only theory for non. Practical subjects conducted internally providing some pattern of questions as asked in final examination. College conduct examination for 20 marks for core subject and 15 marks for generic subject dividing marks in different header like written exam (theory and practical), attendance, overall behaviour etc. Question as per curriculum of affiliating university are uploaded in the whatsapp group, and website from here students and university can browse and review its standard. The teachers of concerned subject help students in answering correctly. Questions are asked in both English and Hindi version so that student students can grasp the question but no disparity done at the time of evaluation whether written in English or Hindi, seeing only the matters and way of representation if any diversion is found in answers the particular student is called for guidance and insuring him about the correct answer and way of

representation or discuss in following general class of the subject marks are sent to the examination dept. for tabulation work which is finally sent to affiliating university for publication of result adding in external marks one copy is kept in the dept. for any inconvenience occurred in the result, could be again supplied to exam dept. for further action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Examination dept. gather grievances of the students regarding result, errors in mark sheet, admit card, after issuing admit card which can be sent to university for re issue of duplicate admit card. errors in any the name, registration number, roll number, subjects, centre of exam etc. could be resolved by affiliating university and resent to the college before the commencement of examination. Any error in result if found after the issue of result, information's are collected and sent with application by the student regarding errors and office copy of marks or details of students superintendent of exams, controller of exam and tabulation staff are instructed for due care and quick redressed of the grievance. Minute observation is kept on whole procedure starting from till publication of result by the principal of the college and controller of the examination. In the case of any discrepancy pointed out by the students regarding internal examination or conduct of examination, controller of examination, concerned teachers fully support that student in resolved the problem. Find certificate along with migration is forwarded on a prose sable form, by the principal of the college which submitted by the student in the University for Disposal as quick as possible or university organise convocation and distribution result. Student archiving highest marks in any stream (science, arts, and commerce) and overall achiever in the college is felicitated in the college arranging program. Teachers and staff are very supportive hence all tile errors are found. This is just full dedication of work by the teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the vision and mission of the college is to provide education and excellence promotes values education by well qualified, experience teachers to nurture student to accept the challenges of globalization and digitalization. The college has proper communication of learning outcome of the programmes course, syllabus, printed materials are available in the respective department both in hard and soft copy for ready reference to the teachers and students. All these information are uploaded on the website also. Teachers along with mentors regularly elaborate about the value of course with outcome and their use of society or exam for shaping the society. As the college is up to degree level so teachers prepare

students only for higher study in the main course or value added course or give some tricks or coaching for the student who want to prepare themselves for competitive exams. Student are fully supported and sent off after final year result.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College has clear process of collecting and evaluating data on programmes and course outcome for which assessment has to be done. Assessment for the course level is done via continuous tests having a particular weightage depending on the course objectives, learning's outcomes and pedagogy. Students are assessed all through the year regarding his behaviour, sincerity for subject chooses, way of expression and overall utilization in the society. Marks allotted for these activities are added in the allotted marks by the chosen course dept.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

664

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.jucb.in/assets/aqar/2020-21/STUDENT-ASSESSMENT-BLANK-FORMAT-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There are two NSS unit in the college who regularly conduct programmes and activities in adopted village and weaker section of the society. These programmes conduct the teaching learning with the society. This helps in transformation of outlook of students and included leadership qualities in youth. They may be transform into good human with moral and humanity which helps in becoming good citizen and better administrator besides they transforms society. This is the year of pandemic and lockdown hence no activities could be conducted as planned but our NSS units continually making contact with each other on online mode.

NSS coordinator along with volunteers participate activities with tight precautions in helping covid affected families by supplying food and medicines. They also took part as volunteer in the nearby covid isolation centre.

NSS volunteers actively delivered awareness programs in nearby village and areas. Stressing on hand wash, using mask, making distance even at home and to stay at home, drinking decoction and warm water. They also distribute masks, medicines and food who conduct get early due to lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC

etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching learning such as classroom, laboratory, library, computing lab college always keeping in view the mission and vision of the college regarding dedicated excellence teaching learning atmosphere in the campus, put rather on the at home atmosphere by providing stress-free calm, clean class rooms and student may not complain about class drop due to lack of space. Every developmental heads are asked their demand regarding teaching learning as practical materials, printable class materials, sratonares, etc. all the beginning of every academic session so that students couldn't suffer. Time table committee plans ahead for all requirement regarding availability of class rooms, furniture ahead for all required ,laboratory materials and upgration, library environment as per the course etc. and detailed report is sent to the principal of the college for needful. Port it is to mentioned that college is saltedhence huge infrastructure addition can't be done ether funded from outside by MLA or MP fund, though laboratory materials, printable materials computer are managed by the college.

College authority regularly promotes its staff to use environment teaching learning equipment's, methods so that students can be upgraded and students are encourage and guided by concerned teachers, mentors to utilise electronic mode of teaching learning while may fetch qualities in their abilities and facing globalization through the resting areas for students in not sufficient even than student a little bother about in and pointing then grievance. It is only due to excellent skill full teaching qualities and behaviour of teacher and staff. They incourege them to utilize library or needs books online using college internet facilities. Beside teaching and learning students are incouredge for curricular and extra curriculum activities like speech are cohobate, drama, music, sports and games. It is to mention here that Jubilee College is 4 times university winner of kho-kho, both in boys and girls event. Collegeconduct inter college games of affiliating university parents teachers integration, allumini meet, etc. regularly so that the wanting may be gathered and solution of grievance could be choked out. College has not very good computer cell but tries to accommodate all and give them chance to mention mistakes and lacking. We are trying to enrich internal facilities and library at our best.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has adequate facilities for culverin activities, sports, games, (indoor&outdoor) yoga etc.

College provide a friendly environmental to its students where they pamper in sports games and extra-curricular activities which insure a holistic development and an all rounded activities. There is no such physical

training officer now a days but he trained a students in such a way that the trained sportsman providing facilities and teachings given by old instructor. This is to mention here that the college claimed trophy five times, both boys and girls event of affiliating university inter college kho-kho championship. The players are hardworking skilful, and excellent. Though there are not any sports and games conducted in 2020 & 2021. We hosted several tournaments of kho-kho football (both boys & girls), chess, badminton tournament we have not sufficient facilities as sports complex older players are called for training and condition purpose. We organise training camp college administration encourage s students to batter in sports and games besides best in course education. College conduct debate, quiz and music competition regularly and send participants to participate in the event organised at college or university level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

29

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.95

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Office and library works on Data Base Management System which store data and helps in issuing books and maintaining status of library; though we follow manual system as the internal strength is poor but the institute

is working and approaching Telecom dept. for approach cable. College has about 7500 books 50 - 60 visitors per day. Library has reading room and Xerox, Printer for print materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

SL. NO. NAME OF TOOLS NO. OF TOOLS 1 SMART BOARD 01 2 PROJECTOR with Screen 01 3 COMPUTERS(Academic Purpose) 20 4 COMPUTERS(Adminstrative Purpose) 05 5 LAPTOP 05 6 BROADBAND CONNECTION 02 7 JIO-Fi 01 8 FAX Machine 02 9 Mobile Phone(Online Teaching Purpose) 01 10 Printer 13

College has Computer Cell having 30 computers including laptop of which 20 computers are used by students for browsing purpose 5 computers and 5 laptops are used to maintain office documents , Profile of Staff , Accounts , Admission etc. It runs on BSNL Broad Band which support computers and mobile phones of staff for teaching purpose. College has one Smart Class , Projector , OHP for digital teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
Student - computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are several committies to supervise and encourage activities and maintain sanctity of the atmoshere. Committies conduct meeting inviting members for various demands. Buidling committee includes four members who is reponsible for maintanance of physical infrastructure and send proposals the institute head for execution.

Culture committee is responsible for cultural activities but no cultural conducted in 2020, 2021 due to Covid-19 though Inter College Youth festival have been conducted.

Academic Committee includes Admission Committee , Library Committee , Magazine Committee , Routine Cell etc for conduction of above activities . College has 2 NSS units approved by affiliating university who conduct academic, social activities to enrich students and society . Library Committee is responsible for enrichment of library and smooth running of Library and provide facilities to students.

Sports committee is responsible for various sports activities and organised Inter College KHO-KHO, Football tournament encouraging students.

As the college is affiliated and solely depends on the collection from the students and utilised it for salary , books , maintenance of infrastructure etc hence no sports complex has been established.

There is one smart class , about 30 computers for students and office work and wifi to support internet facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

328

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

147

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills

C. 2 of the above

enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills

File Description	Documents
Link to institutional website	www.jucb.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

205

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

205

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

155

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

1. Student council election has not been held since last five years by the affiliating University.

2. Game committee & Cultural Committee

No engagement of administration due to CORONA (COVID-19)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Proposal (Virtual meeting)

A meeting called by IQAC for improvement & Investment for different purpose [Bank A/c Opening].

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has a vision and mission which are not only clearly started but it is also reflected in its academic & administrative Governance as the college is situated in Rural Area " DUNDWA and its vision is to improve the mentality of the tribals villagers mostly backward & deprived classes specially who are coal minors or small farmers or

shop keeper spending their evening with Liquor. A large no of rural area are admitted in the institution . Which continually educated and aware them about social reality , behaviour of the society to promote & protect the dignity of the society , equality , Social justice & Human rights.

Our VISION & MISSION are also reflected in our administrative level.

- Academic Council of the College discuss about the reducing stress of students and staff & their excellence.
- Financial committee of the college supports and supervise the financial related matters for generous & smooth expenses.
- Similarly the various committee of the institution such Library Committee , Anti Ragging Committee , Grievance redressal committee , Anti Women Harshment Committee , Green Campus Committee , Building Committee, Placement Committee , Sports Committee , Cultural Activity Committee are functional to maintained the sanctity , Discipline in the College and show in the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is reflected in various institutional practices such as decentralization and participative management. The decentralisation and participative management of the Institution is reflected on three levels :-

1. Principal level :- The principal of the college in consultation with the faculty head and other faculty members constitute the different committee for the planning and implementation of the decision taken by the Governing Body and Academic Council. The Policy of the Institutional authority is to involve each members or the staff of the college in planning and implementation.

2. Faculty Level :- The faculty members are given responsibilities in the various committees by the Academic Council. Time to time the members of the committee are replace by the other members so that the equal exposure may be given to each members of the teaching faculty . In the college the different committees such as Library Committee , Anti Ragging Committee , Grievance redressal committee , Anti Women Harshment Committee , Green Campus Committee , Building Committee, Placement Committee , Sports Committee , Cultural Activity Committee etc are functional. The institute also constitute some committees as and when required.

3. Student Level :- The Cultural and co-curricular activities are implemented through the committee constituted at student level. The cultural committee, Girls common room secretary , Boys common room secretary are in existence but since last year due to COVID no cultural programme is organised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan is effectively deployed through online mode due to surge in COVID cases and lockdown by the State Govt. The institution uses the Online Platform to engage the classes and MID SEM Examination. The Classes of each Semester is engage through online mode by the faculty members and the MID SEM Examination is conducted in Assignment mode and the faculty members through the evaluation of Assignment assess the students of their faculty.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient which are visible from policies, administrative set up, appointment and service rules. As the Governing Body of the college is the highest executive Body who frame the polices for the growth and development of the college. The day to day adminstrationof the college is responsibility of the Principal of the college. Service rule and appointment procedure are followed as per the act and statute of State Govt. The Governing Body had made policy to provide the Gratuity after the retirement of the teaching & non-teaching staff even after being an affiliated college such policy is effective in the college. The Principal of the college take unbiased administrative action who violates the minimum discipline and decorum of the college. Many welfare policies in respect of the staff and students are effective in the college such as salary advance for marriage of ward, freeship and half free ship scheme for the students help of Ten thousand on the death of staff etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration	No File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has following effective welfare measure for Teaching & Non-teaching staff :-

(A) Group Insurance Scheme - Teaching & Non-teaching Staff

(B) Gratuity Scheme(from own Resource) - Teaching & Non-teaching Staff

(C) Immediate help of Rs. Rs. 10,000 (Ten Thousand) on the death of the staff - Teaching & Non-teaching Staff

(D) Salary Advance for the marriage

of Ward especially Daughter - Teaching & Non-teaching Staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

No

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system and in this respect the teaching performance is collected from the students through students survey satisfaction report. The institution also compute the involvement of teachers in co-curricular & extra-curricular activities. The evaluation of courses taught and average number of clock-works in a week are analyzed by the Routine-in-charge of the college. Due consideration is given to the evaluation of innovation of the teaching faculty. The involvement of the welfare of students and community work is given due weightage for monitoring performance the valuable suggestion / measure are also considered during the performance evaluation of teaching faculty.

Performance of the non-teaching staff is evaluated through his general performance of the work, conduct, writing skill and character involvement in any unpleasant activity is also considered in the performance appraisal system of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts of the college is strictly followed by the institute. The institution every year conducts the external audit by VINISH KUMAR CO. an authorised chartered account firm in Ranchi. If the auditor made any objection in its audit report the institute considered it seriously and take proper action for not repeating the same. The institution submit this report to the Govt. of Jharkhand for Grant-in-aid.

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the institution comes under the category of self financed time to time we made approach to the non-Governmental body for funds. The college is also registered under 80G of Income tax Act. Sometimes we also approach to the society and local self-govt. to help in kind and we are thankful to the local who passed some scheme for the college during the year.

The institution under made annual budget for the optimal utilization of resource/funds . The institution spent the funds according the annual budget prepared by the Accounts Dept. in consultation with the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution for all round development of the students various quality assurance strategies initiated by the IQAC of the institution which are follows :-

(A) The IQAC Cell encourage and support to all the faculty members to participate in orientation , refresher course , seminars, workshop , conference relating to the teaching larning process and research.

(B) Teachers are also motivated for Ph.D. Programme.

(C) Teachers are also supported and encouraged in the evaluation of Answer Books of end semester exam.

(D) The Girls are exempted from tuition fee.

(E) The institution also provide Bus facility to the students at lowest possible Bus fare.

(F) The college also provide platform for the students to participate in Intra-college level debates competition , Seminar etc.

Besides this the regular meeting of IQAC is conducted under the Chairmanship of the Principal and suggestions are taken for improvement and better implementation of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 The institution reviewed the teaching -learning process . The IQAC has a structured methodology to find out the outcome of learning process . Some of the activities of IQAC in this regard are as under :-

A. Students feed back on faculty , teaching learning process and evaluation :-

The feedback of the students significantly show the actual quality of teaching-learning process. The students feed back is collected through the students satisfaction survey form.

Then the feedback is analysed and actual picture is ascertained. After feedback , if the teachers is evaluated with low performance is instructed accordingly. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

B. Syllabus monitoring - The Chairman of the IQAC keeps vigil on the completion of the syllabus and ascertain information regarding the syllabus completed and instruct the Routine-in-charge for allotment of more classes in those faculty in which the syllabus is not completed.

C. Remedial / Tutorial classes :- The faculty members conduct remedial / tutorial classes for the students as per need.

D. Academic Monitoring :- The Routine-in-charge monitor the classes on every working day basis and informed the Principal accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,

B. Any 3 of the above

national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 The institution has firm faith and believes in gender equality and time to time make effort in gender sensitization . It believes the girl students are asset for the society as well as their family. The institute conducts programme of gender equality through the N.S.S unit of the college and sexual harassment Cell.

The female teaching faculty of the institute in particular are advised to consent girl students in class, Library, Girls Common room to educate them about sexual harassment either collectively or individually , as suits the situation. A good result one to one talk, discussing, and questioning of the girls students surfaced and mental horrification of the girls students are almost eradicated in the campus. As due to lockdown the institute has not conduct any programme in Offline mode but the institute is working time to time for gender sensitization.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute has installed sufficient number of dustbin in both the building for collecting the solid waste. Most the waste collected are

biodegradable. The minimal amount of non-biodegradable waste are burnt in the any one of the corner of Campus after the college hour.

Liquid waste from bathrooms , washrooms is collected into soakage pits through systematic drainage system . Zero percent of the leakage of liquid waste is ensured.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded

Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

7.1.8 The institution provides the inclusive environment within the campus for all students with tolerance and harmony towards cultural linguistic, regional , communal socio-economics and other diversities. As the college is situated in tribal village "Dhundwa" the students of all community participate in the festival organised by tribals. The institution also organised cultural activities inside the campus to promote harmony. Commemorative days such ad Women Days, Yoga Day , Yuva Diwas etc also organised by the NSS unit of the college to promote tolerance and harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitized the students and employees about the constitutional obligation values , rights , duties and responsibilities of citizen. Sometimes the authority sensitize the students and employees on the spot about constitutional obligation when the error in duty is dedacted.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded

Any other relevant information	No File Uploaded
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7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrate national commemorative Day such as Independence Day, Republic Day, National unity Day in which the students teachers participate with enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2 BEST PRACTICES :-

1. TITLE OF BEST PRACTICES : ON LINE MODE CLASSES

As most part of the year 2020-2021 was under lockdown period in which the students and teaching faculty were out of campus. The authority and the institute decided to make best effort in engaging the online mode of classes and the institute successfully did it . A large number of students participated and it is observed that in such classes those students also participated who visit the campus and classes off and on. The Principal and the routine in charge monitored the classes on day to day basis and within the time frame the syllabus is also completed.

PROBLEM ENCOUNTERED :- In the process of online mode of classes it is observed that internet access facility is very poor in the remote area . It is also found that the some of the students do not have the Android Mobile Phone such students gather in the house of students who had the Android Mobile phone by following SOP of COVID. This reflects the harmony among the students.

B. TITLE OF BEST PRACTICES : ADOPTION OF VILLAGE :-

Adoption of village " Manda tar" at Giddi in Hazaribag District. The N.S.S Unit-II of the institute adopted a village " Manda tar" at Giddi in near by district Hazaribag which is a village of mixed caste and creed.

The goal behind this adoption was to enhance the living standard of the village. The Volunteers as well as the programme officer of Unit-II Prof. A.K. Mishra left no stone unturned to enhance their living standard through counseling them about the harm of liquor as many villager use this hazardous substance every day. They also preach them about the benefit of education the life and how through education the living standard can enhanced.

PROBLEM ENCOUNTERED :- As the village is in the remote area . The basic infrastructure is not adequate in village . Most of the people are poverty stricken and their living standard is not up to the mark.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3 INSTITUTIONAL DISTINCTIVENESS :-

As the institute is established in the lap of rural area and the surrounding population is of Coal Miners & Farmers. The institute is distinctive in the sense that during the COVID-19 period the institute makes aware of the people of the area regarding the protection from COVID-19 . We also through various mode displayed on public place regarding the protective measure from various mutant of COVID. In this pandemic period although mining of Coal was in operation but the institute had made effort to save the life of surrounding people.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

7.3.2 FUTURE PLAN OF ACTION :-

The college propose following action plan in the year 2021-2022 :-

1. To construct Conference Hall
2. To more smart class rooms

3. Urinal for boys outside the building but within the campus which is to be used at the time of examination and gathering.

4. Procurement of dual bench desk and podium.